

Munisipaliteit *Kareeberg* Municipality

RFQ 44/2023: READINESS ON THE PREPARATION OF ANNUAL FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDING 30 JUNE 2023.

REQUEST FOR FORMAL WRITTEN PRICE QUOTATION-APPOINTMENT OF SERVICE PROVIDER TO PERFORM STATUS QUO ANALYSIS ON THE READINESS ON THE PREPARATION OF ANNUAL FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDING 30 JUNE 2023.

Knowledge of AfriRaad Audit File Format is essential. Prospective Bidder must provide clear motivation and experience of preparation of financial statements.

The written RFQ must be delivered by hand to our offices in Carnarvon on or before 12H00, Friday 10 November 2023. No email and fax RFQ quotations will be accepted.

The following terms and conditions will apply.

- Clear description of Coaching and Mentoring in the leadership facilitation process must be provided
- Price(s) quoted must be firm and must be inclusive of VAT.
- Copy of CSD summary report – Compulsory (not older than 3 months)
- Copies of Company Registration Documents (CK)
- Certified copies of company directors
- Original or certify copy of valid B-BBEE Certificate or original Sworn-Affidavits (failure to submit no points will be awarded) only SANAS accredited or Sworn-affidavits will be accepted.
- The price quotation is expected to be within a threshold of **R 30 000 AND R 200 000** incl VAT.
- For this purpose, the enclosed Price Schedule must outline the different functional areas clearly.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in Preferential Policy Framework Act (No. 5 of 200).
- The successful provider will be the one scoring the highest point and will not be always the lowest bidder
- The bid is subject to regulation 5 of the Preferential Procurement Regulations as amended.
- **All certified copies should not be more than three months from the date of the advertisement.**

Yours truly



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MF Manuel
Municipal Manager