



## Kareeberg Municipality

### REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R200 000.00(incl VAT)  
(For Publication on Kareeberg Municipality Website and Notice Boards)

**QUOTATION NUMBER: 10/2023**  
**ADVERTISING DATE: 29 June 2023**  
**CLOSING DATE: 07 July 2023 (12H00)**

Kareeberg Municipality hereby invites all interested Qualified Service Providers to furnish us with written quotations for the supply and delivery of the services/goods as detailed in the enclosed specifications.

The quotation must be submitted on the letterhead of your business quoting the above quotation number not later **than 07 July 2023 at 12H00**, clearly marked with the project name:

**SUPPLY DELIVERY & INSTALLATION OF BIOMETRIC FINGERPRINT TIME & ATTENDANCE SYSTEM.**

#### **SPECIFICATIONS:**

- Biometric Fingerprint Time & Attendance Terminal X 9
- 5 Amp Power supply including battery X 9
- Configuration and installation of Time Management Software X 1
- Travel and Accommodation X 1

The quotation can either be hand delivered in a sealed envelope marked with quotation number and project name to: **The Acting Municipal Manager, Kareeberg Municipality Offices, 10 Hanau Street, Carnarvon, 8925** or emailed to [roderick@kareeberg.co.za](mailto:roderick@kareeberg.co.za)

Please specify in your email or on your sealed envelope the **Quotation Number and Project Name** stated above.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from closing date of quotation.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated after receiving the initial order.
- Bidders must complete the following forms: (obtainable from the municipal SCM office / website [www.kareeberg.co.za](http://www.kareeberg.co.za) and submit it with their quotation)
  - MBD 4 (Declaration of Interest)
  - MBD 6.1 (B-BBEE Status Level)
  - MBD 8 (Declaration of Bidders past supply chain management practices)
  - MBD 9 (Certificate of independent Bid determination)

- Proof that no monies are owed to the Municipality in terms of services and property tax. In the case of a Company, municipal accounts of the directors should be attached.
- Bidders must be registered on the National Treasury Central Suppliers Database (CSD) and MAAA Number must be supplied on the quotation submitted.
- Bidders must ensure that they submit a valid Tax Clearance and B-BBEE Certificate.
- Quotations between **R 30 000** and **R 200 000 (Vat Incl)** will be evaluated using **80/20** preferential system.

***NB: The Municipality are not obligated to accept the lowest or any quotation and holds the right to accept any quotation, whether partially or in its entirety.  
No quotation will be considered from persons in the service of the state!***

Failure to comply with these conditions may invalidate your offer.

Yours faithfully  
Mr. T Mongwe  
Acting Municipal Manager

## **FINANCIAL EVALUATION – POINT SCORING**

The evaluation will be performed on 80/20 principles as Provided in PPFA :

Price :	80 points
B-BBEE status Level Contributor	10 points
Locality	10 points
Total	100 points

<b>Locality of Service Provider</b>	<b>Number of Points for Locality (80/20)</b>	<b>Number of Points for Locality (90/10)</b>
Within the boundaries of the Northern Cape	4	2
Within the boundaries of Pixley ka Seme District	6	3
Within the boundaries of Kareeberg Municipality	10	5